

Specimen Mailing instructions



1. Gather the required documents

- Attach the complete pathology report (only for tumor specimen)
- Attach the complete test request form or specimen request form
- Get all required signatures
- Review the specimen collection requirements



2. Collect and label the specimen, tumor block or slides

- Meet the specimen requirements

For tumor:

- Place the specimen into the provided plastic block holder
- Cover the block with an ice pack that has been frozen for 24 hours



3. Prepare specimen for shipping

- Place the labeled tube or prepared tumor block into the collection box



4. Collect

- Copies of patient insurance cards, completed documents and specimen packaging



5. Assemble shipping envelope and ship

- Place the assembled test kit into the FedEx Pak with the enclosed air bill placed on the front**

- ✓ Samples can be shipped any day of the week
- ✓ Please DO NOT WRITE THE PATIENT'S NAME ON THE TEST BOX
- ✓ If you do not have a regularly scheduled FedEx pickup, call 800-GO-FEDEX (800-463-3339) or visit <https://www.fedex.com/en-us/shipping/schedule-manage-pickups.html#one-time> to request one.

**NOTE: It is the shipper's responsibility to ensure that the package containing a diagnostic specimen conforms to FedEx guidelines along with all applicable local, state, federal and international regulations.